



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

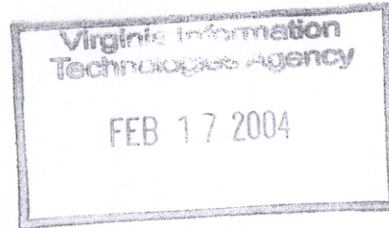
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219-2000

PHILIP A. SHUCET
COMMISSIONER

GARY R. ALLEN
CHIEF, TECHNOLOGY,
RESEARCH AND INNOVATION

February 12, 2004

Mr. N. Jerry Simonoff
Va. Information Technology Agency
Richmond Plaza Building, Suite 135
110 S. Seventh Street
Richmond, VA 23219-3931




Dear Jerry:

On October 15, the Commonwealth Information Technology Board approved the Charter for the Virginia Department of Transportation Financial Management System Upgrade Project – Phase 1.

To address the impacts of Hurricane Isabel on agency resources, a number of budget and priority adjustments have been made. As a result, the Chief Financial Officer decided to delay the business owner's start of the Virginia Department of Transportation Financial Management System Upgrade Project – Phase 1 for several months. This will provide the business users time to address pressing business issues and resolve outstanding system issues before embarking on the upgrade project. During this period of delay, the technology staff will continue their efforts to document an inventory of the functionality in the current system and to work with the business users to resolve outstanding issues. We now plan to actively begin work on this project in the summer of 2004.

We will keep you informed with the status of the project. Please let me know if you have any questions.

Sincerely,


Gary R. Allen, PhD
Chief, Technology, Research and Innovation

cc: Ms. Barbara Reese
Mr. Murali Rao
Mr. John Lawson
Ms. Mary Clarke